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**Nikki R. Haley**  
Governor

**Abraham J. Turner**  
Executive Director

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**EMPLOYMENT SERVICES STATE INSTRUCTION NUMBER: 12-03**

**TO:** Area Directors  
DEW Staff Managers  
TAA Workforce Specialists  
LWIA Administrators

**SUBJECT:** Increase in the Trade Adjustment Assistance  
Federal Mileage Reimbursement

**ISSUANCE DATE:** August 30, 2012

**EFFECTIVE DATE:** September 2, 2012

**PURPOSE:** To revise the State policy concerning the federal mileage reimbursement rate pursuant to transportation allowances, subsistence, job search allowances, and relocation allowances under the Trade Adjustment Assistance (TAA) Program.

**BACKGROUND:** The TAA Program allows for payment of transportation or subsistence payment to attend training, out-of-area job search allowances, and job relocation allowances when the travel is outside a participant's commuting area.

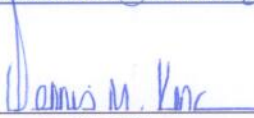
**POLICY:** Effective September 2, 2012 and forward, the federal mileage reimbursement rate under the TAA Program increases from 51 cents to 55.5 cents per mile.

All TAA participants who are applying for or are already participating in TAA-approved training on or after September 2, 2012, will be reimbursed according to this rate.

All new job search allowance and relocation allowance applications received on or after September 2, 2012, will be reimbursed according to this rate.

**ACTION:** TAA Workforce Specialists are responsible for the implementation of Trade Adjustment Assistance policy. Specifically, revised TAA Transportation Applications for all participants in training must be completed no later than Friday, September 7, 2012.

**INQUIRIES:** Questions regarding this instruction may be directed to Silvia Middleton at (803) 737-2583 or [smiddleton@dew.sc.gov](mailto:smiddleton@dew.sc.gov).

  
Dennis M. King  
Assistant Executive Director  
Employment Services

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