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STATE INSTRUCTION NUMBER 17-06

To: WED Area Directors
WED Regional Managers
TAA Workforce Consultants
LWDA Administrators

Subject: Increase in the Trade Adjustment Assistance Mileage Reimbursement

Issuance Date: January 11, 2018

Effective Date: January 21, 2018

Purpose: This State guidance increases the mileage reimbursement rate pursuant to transportation allowances, subsistence, job search allowances, and relocation allowances under the Trade Adjustment Assistance (TAA) Program.

Background: The TAA Program allows payment of transportation or subsistence payments for training attendance, job search, and job relocation when the travel is outside of a participant's commuting area. Mileage reimbursements must be made in accordance with 20 CFR 617.28, which requires that the prevailing mileage rate authorized under the federal travel regulations be used.

Policy: The federal mileage rate has been increased from 53.5 cents to 54.5 cents per mile. Effective for the claim week beginning on Sunday, January 21, 2018 and forward, the mileage reimbursement rate under the TAA Program will increase accordingly.

All TAA participants who are applying for or are already participating in TAA-approved training on or after January 21, 2018, will be reimbursed at the new rate. All new job search allowance and relocation allowance applications received on or after January 21, 2018, will be reimbursed at the new rate.

Action: TAA Workforce Consultants are responsible for the implementation of this Trade Adjustment Assistance policy. Specifically, **revised TAA Transportation Applications for all participants in training must be completed no later than Friday, February 2, 2018.**

Inquiries: Questions may be directed to Kelli Grant at 803-737-3254 or kgrant@dew.sc.gov.


Patricia Sherlock, Director
Policies and Procedures