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Henry McMaster  
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**STATE INSTRUCTION NUMBER 18-07**

**To:** DEW Area Directors  
DEW Regional Managers  
TAA Workforce Consultants  
Local Workforce Area Administrators

**Subject:** Increase in the TAA Mileage Reimbursement Rate

**Issuance Date:** January 18, 2019

**Effective Date:** January 20, 2019

**Purpose:** This State guidance increases the mileage reimbursement rate pursuant to transportation allowances, subsistence, job search allowances, and relocation allowances under the Trade Adjustment Assistance (TAA) Program.

**Background:** The TAA Program allows payment of transportation or subsistence payments for training attendance, job search, and job relocation when the travel is outside of a participant's commuting area. Mileage reimbursements must be made in accordance with 20 CFR 617.28, which requires that the prevailing mileage rate authorized under the federal travel regulations be used.

**Policy:** The federal mileage rate has been increased from 54.5 cents to 58 cents per mile. Effective for the claim week beginning on Sunday, January 20, 2019, and forward, the mileage reimbursement rate under the TAA Program will increase accordingly.

All TAA participants who are applying for or are already participating in TAA-approved training on or after January 20, 2019 will be reimbursed at the new rate. All new job search allowance and relocation allowance applications received on or after January 20, 2019 will be reimbursed at the new rate.

**Action:** TAA Workforce Consultants are responsible for the implementation of this TAA policy. Specifically, revised TAA Transportation Applications for all participants in training must be completed no later than Friday, February 1, 2019.

**Inquiries:** Questions may be directed to Policies and Procedures at [PolnPro@dew.sc.gov](mailto:PolnPro@dew.sc.gov).

A handwritten signature in blue ink that reads "Susan M. Boone". The signature is written in a cursive style and is positioned above a horizontal line.

Susan M. Boone, Chief Legal Officer  
SC Department of Employment and Workforce