

**Governor's State Workforce Investment Board Minutes
October 20, 2015**

Members Present:

Mikee Johnson, Chair	Michelle Kelley
Charles Brave, Jr.*	Archie Maddox
Isaac Dickson*	Howard Metcalf
Nick Foong*	Patrick Michaels
Thomas Freeland	Dr. Joseph D. Patton, III
Jay Holloway	Michael Sexton*
	Cheryl Stanton
	Gregory L. Tinnell*

Members Absent:

Clifford L. Bourke**	Dr. Michael Mikota**
Fred F. Dubard, III **	Dr. Windsor Sherrill**
David W. Dunn **	James W. Snead**
Rep. Michael Forrester**	Edward F. Sturcken**
Dr. Tim Hardee**	John D. Uprichard**
Barbara Hollis**	
James T. McLawhorn, Jr. **	

***Via Conference Call**

****Excused Absence**

DEW Staff Present:

Rebecca Battle-Bryant	Brenda Lisbon	Pat Sherlock
Michael Buchman	Amanda Lucas	Nina Stagers
Scott Ferguson	Chena Melvin	
Angela Jacobs	Michelle Paczynski	
Abby Linden	Grey Parks	

Welcome and Opening Remarks, Approval of Minutes*

Chairman Mikee Johnson called the meeting to order at 10:00 a.m. at the SC Department of Employment and Workforce and welcomed everyone. *A motion to approve the June 11, 2015, minutes was made by Charles Brave, seconded by Howard Metcalf, and unanimously approved by the Board.* A quorum was present.

Identifying Regions

Ms. Nina Stagers reported that a webinar was held on September 24th which was attended by 32 people from different agencies where the proposed regions, data analysis and the consultation process were discussed. WIOA does require the state to identify regions within the state to align workforce, economic development, education, and training activities. This is aligned with WIOA requirements but is consistent with other activities that are going on in the state such as the development of sector strategies and career pathways. In determining the alignment of regions, the law requires the state to look at the extent to which the local areas in a proposed region share a single labor market, common economic development areas, and possess the resources needed to administer WIOA activities. Other factors considered were population centers, commuting patterns and geographic boundaries. Data was examined by state workforce partners including the Department of Employment and Workforce, Department of Commerce, Department of Education, and the SC Technical College System. There was a seven-day public comment period that opened on September 25th and closed on October 2nd. Comments were received from the following: Pee Dee LWDB, Waccamaw COG, Catawba COG and the Kershaw County Council. Many of the comments and concerns were centered on the scope and alignment of the proposed regions. After follow-up with the local areas and data collection examined, the entities agreed to move the consultation process forward with a four region alignment. *A motion to approve the regions as submitted by staff was made by Charles Brave, seconded by Howard Metcalf, and unanimously approved by the Board*

EvolveSC Update

Mr. Michael Buchman informed the Board that October 1st was the suspense date for EvolveSC applications. There were 33 applications from received from seven technical colleges requesting \$934,927.28 for training programs. On October 27th a panel will review the applications and forward them to the Board Governance Committee for final approval. Once approved letters will be sent to the awardees in order to get the training programs started. Some of the training programs

being requested are the SC Manufacturing Certification, Class A-CDL truck driver training, OSHA, maintenance and nursing assistant and all training would lead to a certificate or credential.

State and Local Board Funding Overview*

Ms. Michelle Harris gave an overview of the SWDB 2014 and 2015 Funded Projects (see chart below):

PY 2014 SWDB Funded Projects Update					
Project	Funding Allocated	Expenditures	Unliquidated Obligations	Funding Balance	End Date
LWIA Incentives (for PY '13 Performance)	\$44,123	\$9,204	\$34,919	\$0	6/30/2016
GED	\$55,877	\$9,632	\$44,084	\$2,161	6/30/2016
Incumbent Worker Training (IWT)	\$1,000,000	\$812,102	\$0	\$187,899 *	6/30/2015
Symposium	\$40,000	\$40,000	\$0	\$0 *	3/31/2015
Career Technology Upgrades	\$169,569	\$166,010	\$0	\$3,559 *	5/31/2015
Develop Sector Strategies in compliance with WIOA (Maher & Maher)	\$200,000	\$37,309	\$149,235	\$13,456	4/30/2016
Totals	\$1,509,569	\$1,074,257	\$228,238	\$15,617	

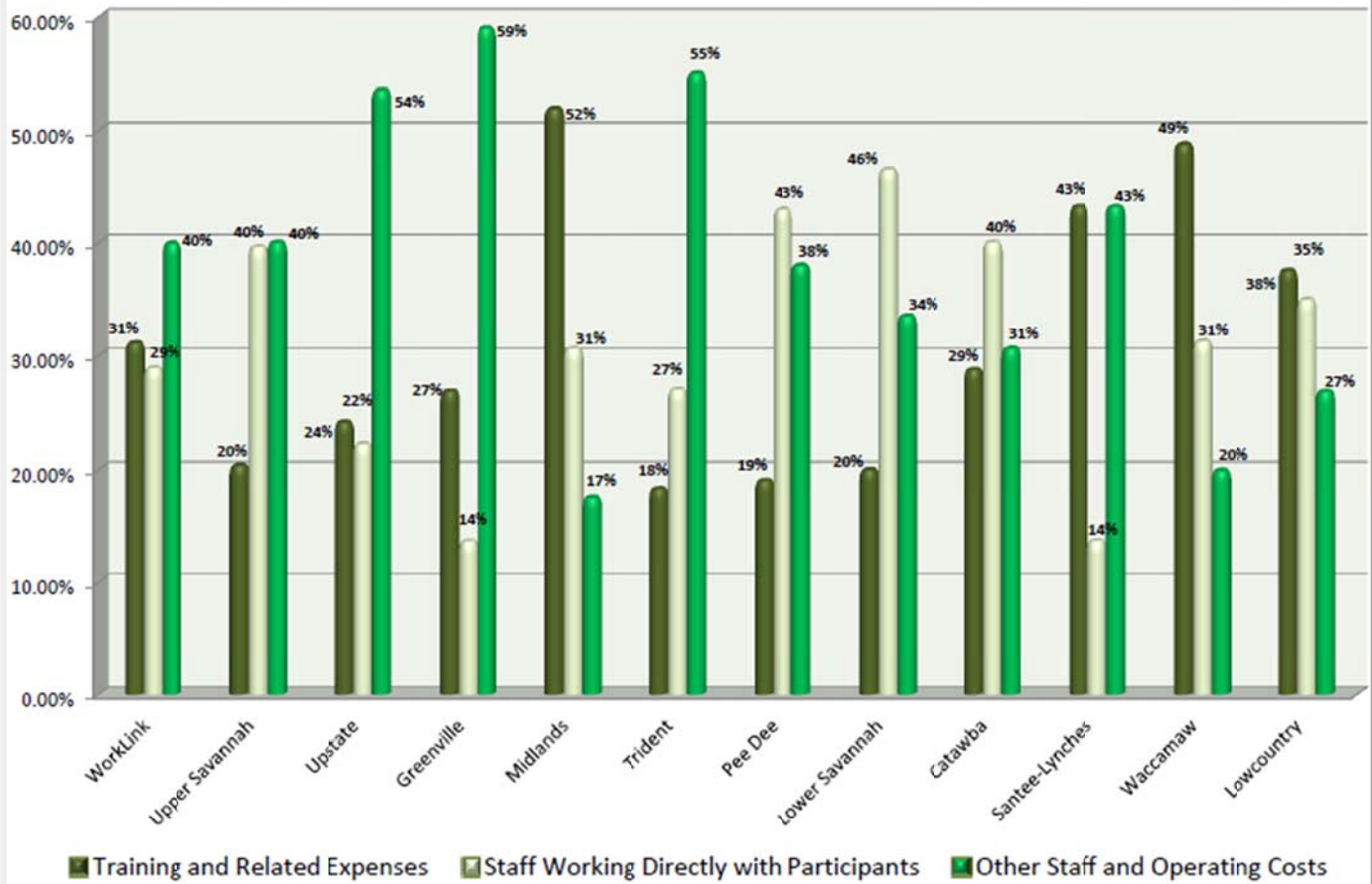
* Total Expired Funds	\$191,457
** One Stop Carry-In	\$49,778
Funds to Repurpose	<u>\$241,235</u>

PY 2015 Funded Projects Update					
Project	Funding Allocated	Expenditures	Unliquidated Obligations	Funding Balance	End Date
Pilot EvolveSC	\$500,000	\$0	\$0	\$500,000	6/30/2016
Incumbent Worker Training (IWT)	\$720,000	\$0	\$720,000	\$0	8/31/2016
Job Profiles	\$150,000	\$0	\$0	\$150,000	6/30/2016
Apprenticeships for target populations (youth, people with disabilities, ex-offenders, veterans)	\$200,000	\$0	\$0	\$200,000	6/30/2017
Incentives for PY '14	\$100,000	\$0	\$0	\$100,000	6/30/2017
Symposium	\$40,000	\$0	\$0	\$40,000	6/30/2016
Unified Plan Facilitator	\$40,000	\$0	\$0	\$40,000	6/30/2016

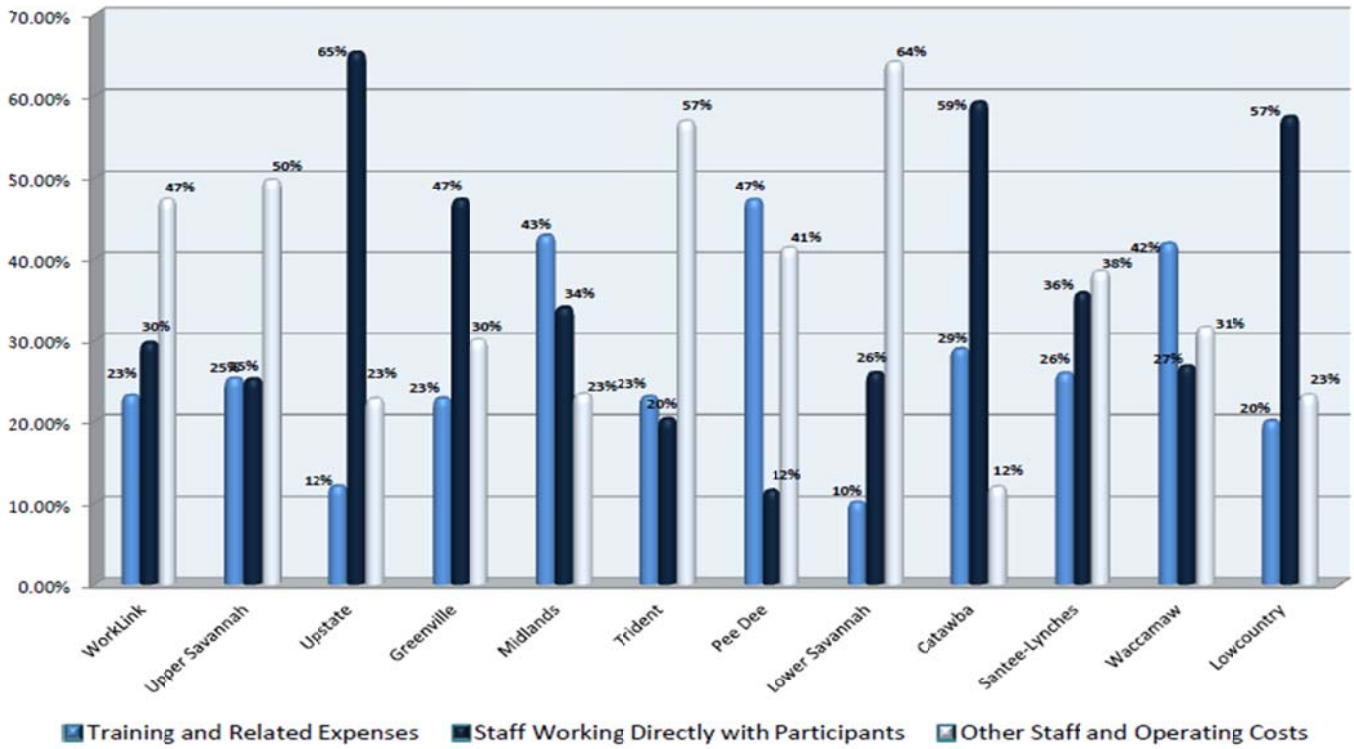
Ms. Harris informed the Committee that IWT grants in the amount of \$720,000 were awarded to local areas but have not been spent. She also reported that \$241,235 is left over for repurposing by the Board. ***A motion was made by Mikee Johnson to use the fund balance from PY 2014 of \$241,235 for repurposing towards the EvolveSC pilot project, seconded by Thomas Freeland and unanimously approved by the Executive Committee.***

Ms. Harris also gave an overview of the following: Annual Program Expenditures and Local WIA Obligations for PY '14 (please see following charts): She informed the Board that the expenditures charts depict funds that have been spent in PY '14, these are program expenditures and not administrative funds. She informed the Committee that local areas must obligate at least 80% of new Adult, Dislocated Worker and Youth funds by June 30th each program year and if more than 20% is unobligated, they are recaptured and reallocated to areas that met the 80% criteria. She reported that five local areas fell short and had program funds recaptured and allotted to the local areas that did meet the 80% benchmark.

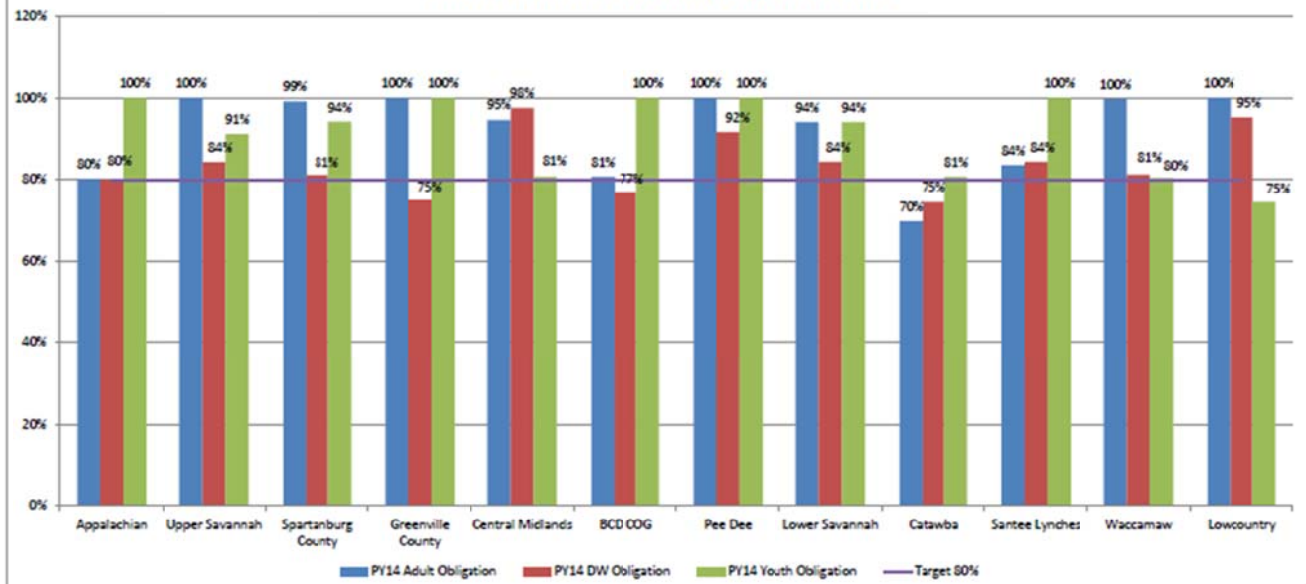
Program Year 2014 WIA Program Expenditures Adult, Dislocated Worker, DWT-NEG and Rapid Response



Program Year 2014 WIA Program Expenditures Youth



Program Year 2014 Obligation Rates as of 6/30/15 Adult, Dislocated Worker (DW), and Youth



Workforce Performance Overview

Ms. Mary jo Schmick gave an overview of the Workforce Programs Quarterly Dashboard (see charts below) for Trade Adjustment Assistance (TAA), Wagner-Peyser and the Veterans programs. She reported that a goal of 80% must be met for Wagner-Peyser and WIA, while the Veterans program is must meet 100%. Of the total 28 measures in Wagner-Peyser, Veterans, WIA and Trade, 20 measures were exceeded. Six measures were met, with two measures short of meet performance targets. She commended Marlin Bodison for his work with the Veterans program and reported that he has done a phenomenal job helping the program increase performance and exceed 12 of 13 goals. In PY 2014 there was an increase in the number of businesses served and a decrease in job openings filled. She also reported that Wagner-Peyser self-service participation is down, while staff-assisted service has increased by over 7,000. As the economy improves, job-seekers with barriers to employment are coming into the centers for services.

Quarterly Dashboard					
Next update November 18					
Program and Measure	PY'13 Final (7/01/13- 6/30/14)	PY'13 4th Qtr (07/01/13-6/30/14)	PY'14 4th Qtr (07/01/14- 06/30/15)	PY'14 Goal	Percent of Goal
WP Entered Employment Rate	58.5%	58.5%	63.8%	59.5%	107.2%
WP Employment Retention Rate	82.7%	82.7%	84.0%	85.0%	98.8%
WP Six-Month Average Earnings	\$11,732	\$11,732	\$12,126	\$11,800	102.8%
Veterans Entered Employment Rate	56.3%	56.3%	61.4%	57.0%	107.7%
Veterans Employment Retention Rate	81.8%	81.8%	83.9%	83.0%	101.1%
Veterans Six-Month Average Earnings	\$14,971	\$14,971	\$15,785	\$15,000	105.2%
Disabled Veterans Entered Employment Rate	48.7%	48.7%	53.2%	52.0%	102.3%
Disabled Veterans Employment Retention Rate	78.5%	78.5%	83.0%	80.0%	103.8%
Disabled Veterans Six-Month Average Earnings	\$15,981	\$15,981	\$16,184	\$15,750	102.8%
DVOP - Intensive Services Provided	24.3%	24.3%	81.8%	45.0%	181.8%
DVOP - Veterans Entered Employment Rate	58.1%	58.1%	63.7%	60.0%	106.2%
DVOP - Veterans Employment Retention Rate	80.8%	80.8%	83.3%	82.0%	101.6%
DVOP - Veterans Six-Month Average Earnings	\$14,367	\$14,367	\$14,503	\$14,500	100.0%
DVOP - Disabled Veterans Entered Employment Rate	50.8%	50.8%	55.3%	53.0%	104.3%
DVOP - Disabled Veterans Employment Retention Rate	74.7%	74.7%	81.9%	80.0%	102.4%
DVOP - Disabled Veterans Six-Month Average Earnings	\$15,131	\$15,131	\$14,574	\$16,000	91.1%
WIA Adult Entered Employment Rate	70.4%	72.5%	75.8%	72.0%	105.3%
WIA Adult Employment Retention Rate	85.0%	85.8%	87.2%	87.0%	100.2%
WIA Adult Six-Month Average Earnings	\$10,440	\$11,032	\$11,194	\$11,000	101.8%
WIA Dislocated Worker Entered Employment Rate	75.4%	79.5%	82.5%	79.5%	103.8%
WIA Dislocated Worker Employment Retention Rate	91.9%	92.4%	91.1%	92.7%	98.3%
WIA Dislocated Worker Six-Month Average Earnings	\$14,673	\$14,453	\$14,279	\$15,100	94.6%
WIA Youth Placement in Employment or Education	69.3%	69.6%	74.3%	70.5%	105.4%
WIA Youth Attainment of Degree or Certificate	71.4%	72.2%	69.7%	71.0%	98.2%
WIA Youth Literacy or Numeracy Gains	57.5%	59.8%	56.5%	58.5%	96.6%

Quarterly Dashboard

Next update November 18

Program and Measure	FY '14 Final (10/01/13-9/30/14)	FY'14 3rd Qtr (7/01/13-6/30/14)	FY'15 3rd Qtr (7/01/14-6/30/15)	National FY'15 Goal	Percent of Goal
TAA Entered Employment Rate	71.8%	70.1%	70.5%	71.1%	99.2%
TAA Employment Retention Rate	91.5%	91.6%	91.6%	91.2%	100.4%
TAA Six-Month Average Earnings	\$16,638	\$16,417	\$15,888	\$20,149	78.9%

Employer Services	PY13 3rd Qtr (01/01/14-03/31/14)	PY14 3rd Quarter (01/01/15-3/31/15)	PY14 4th Quarter (04/01/15-06/30/15)	PY13 4th Qtr (04/01/14-06/30/14)	Annual Increase/ Decrease
# of Businesses/Employers Served	2,011	2,977	3,005	2,886	119
# of Job Openings Filled (Staff Assisted)	2,755	1,383	1,490	2,187	-697

WP Participants	PY'13 Final (7/01/13-6/30/14)	PY'13 4th Qtr (7/01/13-06/30/14)	PY'14 4th Qtr (07/01/14-06/30/15)	Annual Increase/ Decrease
# of Self Service Participants	157,729	157,729	134,517	-23,212
# of Staff Assisted Participants	186,264	186,264	193,402	7,138

WP and WIA Performance Legend
USDOL defines exceeded as performance outcomes above 100% of the goal
USDOL defines met as performance outcomes 80%-100% of the goal
USDOL defines failed as performance outcomes below 80% of the goal

Updated Data

Committee Updates

Collaboration and Partnership: Ms. Stanton reported that the Certified Work Ready Communities (CWRC) contract with American College Testing (ACT) was extended until June 2016 to enable all counties in the state to become certified. Thirty-nine (39) out of 46 counties are Work Ready certified and the number surpasses any other state in the country. Seven counties remain and staff has come up with a plan to provide technical assistance to these counties to get them certified soon. She commended the adult education centers on their efforts to assist counties with certification. She informed the Board that the CWRC State Leadership Team which is comprised of members from state agencies, the Chamber and the SC Manufacturer's Association (SCMA), has asked that the SWIB take a greater role in overseeing the CWRC program under the Collaboration and Partnership Committee.

Next steps for the Committee are to determine how to engage more businesses and make sure businesses are valuing the National Career Readiness Certificate (NCRC); figure out what the WorkKeys® test results mean for individuals; and move into the initiative's maintenance phase which will clarify what counties need to do to continue certification after their two year-period expires. The Committee's second priority is the State Partner MOU Phase II. The second phase of the MOU will include the Department of Commerce and the Commission for the Blind bringing the total number of partners to 15. This phase will be challenging because it focuses on resource sharing. A meeting of the partners was held on September 10th at Vocational Rehabilitation and developed five workgroups for strategic recommendations. The work groups are: Systems and Operations Integration, Performance Accountability, Resource Sharing, Servicing Target Populations and the Unified State Plan. The goal is to complete Phase II the State Partner MOU by June 30, 2016.

Board Governance

Mr. Thomas Freeland gave an update on the Committee's business engagement efforts and reported that between July and August a total of 1,453 businesses were engaged. The previous three year average was 1,144 and because of engagement efforts this average was met in a two month period. He commended all areas for their hard work and recognized Upper Savannah, Pee Dee, Lower Savannah, Catawba and Santee-Lynches as leaders in the effort. He reported that the goal of engaging 10,000 businesses is well within reach. Business engagement includes talking to businesses, in person and telephonically to let them know what services are offered.

Committee Chair, Pat Michaels gave an overview of the Board survey, indicating that in June the Committee decided to do an annual survey summary. The surveys are an indicator that the Board is on the right track and will serve as a good baseline. A year from now another survey will be conducted. The survey revealed that board members are happy with the conduct and execution of the meetings. The Board Chair's great support and leadership quality were also noted.

SC Works Management

Mr. Jay Holloway reported that the SC Works Certification Standards are in the final stages. They were reviewed, vetted against WIOA requirements and are now in the final verification stage. Once complete the Committee will approve the standards and send out to the local boards.

Committee Chair, Nick Foong gave an update on the Eligible Training Providers List (ETPL). Much work has already been done on this project by DEW staff, ETPs, and the SC Commission on Higher Education. The workgroup is in the process of receiving ETPL renewal applications from providers. To date, 53 of 132 providers have responded and this number is expected to increase. Of 17 technical colleges, all have responded and the ETPL project is expected to be completed by December 31st. He also informed the Board that PATH (Palmetto Academic and Training Hub) has been established for the new ETPL.

Local area designations

Nina Stagers reported that in June we had 11 of the local areas designated for WIOA purposes. To date all 12 areas designated and all 12 local boards have been certified.

Other Business

Mr. Michaels reminded everyone that a consultant would be conducting WIOA training for state and local boards on October 29th. Participants will be able to attend in personal or virtually. The training will feature Greg Newton, a renowned workforce trainer. The training will last from 9:00 am to 4:00 pm. Board members, administrators and staffs are encouraged to attend. An announcement with additional details will be forthcoming.

Mr. Johnson reminded everyone about the next Board meeting December 10th with details to follow. Ms. Stanton gave an update on the Disaster Unemployment Assistance (DUA) made available to assist small businesses and individuals who became unemployed as a direct result of the recent floods. She introduced Mr. Bob Bouyea as the agency's new Public Information Officer and has asked that he focus on telling the story of what the Board does, what its initiatives are, and how important workforce efforts are to engage the public.

The meeting adjourned at 11:10 a.m.

Minutes approved on 12/10/15.