

Attachment B

Digital Literacy Demo Grant Budget Planning Worksheet

Please submit this summary along with your application for the Digital Literacy Demo Grant. Additional budget information should be attached to your application, including a thorough explanation for each budget line item as requested in the Application Narrative, Section 4, of the Notice of Availability of Funds and a copy of your agency's indirect cost rate agreement.

PROGRAM INFORMATION	
Applicant	
Proposal Title	

PROGRAM FUNDS - STAFF & OPERATING EXPENSES							
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SALARIES/FRINGE BENEFITS							
	Staff needed for implementation	Proposed Weekly Hours	Salary (by hour)	Proposed Number of Weeks Working	Fringe Benefits	TOTAL	Contributed Funds*
	SUBTOTAL					\$	\$

OPERATING EXPENSES							
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	Equipment						
	Supplies						
	Facility Expenses						
	Other (please describe):						
	SUBTOTAL					\$	\$

INDIRECT COST							
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	Indirect Costs						
	SUBTOTAL					\$	\$

OTHER EXPENSES (specify below)							
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	SUBTOTAL					\$	\$

	PROGRAM FUNDS – STAFF & OPERATING EXPENSES SUBTOTAL	\$	\$
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PROGRAM FUNDS – PARTICIPANT COSTS							
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ASSESSMENTS							
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	Participant Assessments						
	Other (please describe):						
	SUBTOTAL					\$	\$

EDUCATION/TRAINING							
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	Digital Literacy Skills Education						
	Other (please describe):						
	SUBTOTAL					\$	\$

OTHER EXPENSES (specify below)							
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	SUB-TOTAL	\$	\$
	PROGRAM FUNDS – PARTICIPANT COSTS SUBTOTAL	\$	\$

	TOTAL BUDGET	\$	\$
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*If you are receiving a match or contribution from another entity, record the amount from those funds that will be used for each line item here.