

JAG OOS Pilot Grant Frequently Asked Questions

The Application Process

Q: Are these federal or state funds?

A: This program is funded through the Workforce Innovation and Opportunity Act, a federal program.

Q: What is a DUNS number?

A: The DUNS number is a unique, nine-digit identifier for businesses used to establish a business credit file. Before you can bid on federally-funded projects, you must have a DUNS Number. More information can be found [here](#). You can obtain a DUNS Number [here](#).

Q: Can programs currently receiving funds through the State Workforce Development Board apply for this grant?

A: Yes, programs currently receiving funding through the State Workforce Development Board may apply for the grant.

Q: Is there a page limit for the grant application?

A: There is no page limit for the grant application; however, we anticipate that applicants will be able to address all components of the application in 15-20 pages, including attachments. When scoring responses, points will not be given for length of proposal.

Please note: we are unable to accept documents greater than 10MB. You should compress your application into a ZIP file if the file size is larger than 10MB.

Q: Should partnerships be established prior to applying for the grant?

A: Yes, partnerships should be established prior to application and documented with a letter of support from the partner.

Q: Are letters of support similar to Memoranda of Understanding?

A: No. Letters of support are meant to acknowledge an organization's intent to support and assist with your program. A Memorandum of Understanding (MOU) is an agreement between two organizations to carry out a common course of action.

Q: We have a Memorandum of Understanding with Palmetto Youth Connections to provide our youth services. Can this grant coexist with that arrangement?

A: Yes, this grant can coexist with current MOUs between organizations and service providers.

Q: Can we propose to serve multiple Local Workforce Development Areas? Do we need to submit a separate application for each Local Workforce Development Area served?

A: Yes. A project design serving multiple areas is acceptable. There is no requirement that applicants submit a separate application for each Local Workforce Development Area (LWDA) you wish to serve; however, we do recommend that you obtain a letter of support from each LWDA you plan to serve.

Q: Can partners work with more than one organization during the grant?

A: Yes. However, it is recommended that partners assess their own capacity to serve more than one organization during the grant period, to avoid becoming over-extended after the grant begins.

Q: Is it anticipated that the organization itself is providing the GED classes/academic support or can they partner with another organization to do that?

A: You may partner with another organization to provide GED classes and/or academic support, so long as these partnerships are documented in your application and letters of support are provided.

Q: Should we be prepared to utilize our school district's Adult Education program for participants to earn their diploma or does JAG have a curriculum for the diploma/GED as well?

A: JAG does not have a diploma/GED curriculum. Adult Education programs would make excellent partners to assist participants with earning a high school diploma or GED.

Budget and Costs

Q: Is the JAG Affiliation fee \$5,000 per year or just one \$5,000 fee?

A: The JAG Affiliation fee is \$5,000 per year. Over the two-year grant period, the total of the JAG Affiliation fee will be \$10,000.

Q: Is profit allowed for for-profit organizations?

A: Yes, profit is allowable for for-profit organizations, so long as proper documentation is provided.

Q: Are we allowed to provide transportation for participants?

A: Yes, you may use the funds to pay for Supportive Services. Supportive Services include, but are not limited to, books, fees, supplies, uniforms, tools, transportation and childcare expenses.

Q: Can we pay for living expenses for homeless youth?

A: Unfortunately, the grant cannot be used to provide living expenses for homeless youth; however, you may partner with another organization to leverage additional funding for that purpose.

Q: Can this grant pay for funding for a participant to enter into an accreditation program?

A: No, this grant cannot pay for funding for a participant to enter into an accreditation program. However, if the participant is co-enrolled, WIOA Youth funding may cover the cost.

Implementing the JAG OOS Model

Q: Is co-enrollment in the WIOA Youth program a requirement?

A: Co-enrollment in the WIOA Youth program is not a requirement, but it is strongly encouraged.

Q: If we serve more than one Local Workforce Development Area, does the total of 25-35 students still stand?

A: Yes, each cohort should be no more than 35 students and no less than 25.

Q: Do applicants need to be 16-24 years old at the time of completion? For example, can someone enroll at 24, knowing that when they complete the program they will be 25?

A: Applicants must be 16-24 years old at the time of enrollment. An individual may enroll even if they will age out of the program by the time they complete.

Q: Do participants have to have 12 months of follow up before the end of the two year grant period of performance? Can we continue to recruit participants throughout the second year of the grant period?

A: The intent of this funding is to assist organizations wishing to start and sustain the JAG OOS Model. If awarded funding, it is expected that the program remain sustainable after the funding period has expired. Therefore, you may have participants who do not finish the 12 months of follow up before the end of this two year funding period.

Further, because of the sustainability requirement, programs may continue to recruit participants throughout the second year of the grant period.

All participants must complete 12 months of follow up in order to successfully complete the JAG OOS Model.

Q: Can activities include (but not pay for) students who are not a part of the JAG OOS program? For example, may classroom instruction or the professional association include other students?

A: No, activities may not include students who are not a part of the JAG OOS program.

Q: How do we establish a professional association chapter?

A: The professional association chapter is established through the JAG OOS Model. Each participant will be a member of the chapter, and the chapter should be participant-led. This experience provides participants opportunities to develop, practice and refine their personal and leadership skills. The association’s activities can be used as innovative, non-traditional methods of learning to create interest in careers and provide avenues of expression for individual participant’s talents.

Q: If our program targets multiple industries, do we need to establish a professional association chapter for each one?

A: No, you would not need to establish a professional association chapter for each industry. All JAG OOS participants should be involved in the same professional association chapter.

Q: Is there a specific or recommended curriculum that providers should use? Is it possible to have access to the JAG Curriculum during the application period? Can the JAG Modules be found online?

A: The JAG Curriculum/Modules are copyrighted and unavailable for access until you have been awarded funding. A list of JAG Competency Statements is available as Attachment C in the solicitation and is posted to the State Workforce Development Board Funding Opportunities page [here](#).

The curriculum is based on the development of several core competencies, including:

- **Career Development**
- **Job Attainment**
- **Job Survival**
- **Basic Skills**
- **Leadership and Teamwork Skills**
- **Personal Skills**
- **Life Survival Skills**
- **Work Place Skills**

Specialists use the JAG Modules to design an instructional program that best fits their participants. JAG Modules are provided as a valuable resource but Specialists may use other materials to achieve competencies as long as attainment is documented.

Q: Does a GED have to be a program goal or can the goal be the attainment of a job certification?

A: The attainment of a GED or high school diploma must be a program goal.

Q: If the curriculum is already developed, does it allow for accommodation for individuals with disabilities?

A: Yes, the curriculum allows for accommodation for individuals with disabilities.