

JAG Out-of-School Pilot Grant

Online Information Session



Today's Agenda

- Background and Purpose of Funding Opportunity
- Applicant and Participant Eligibility
- Period of Performance
- Expected Outcomes and Grant Progress
- Reporting Requirements
- Application Components
- Award Timeline
- Tips for Writing a Strong Grant Proposal
- Q & A

- State-based, national non-profit organization dedicated to drop-out prevention and recovery
- Six program models, including the Multi-Year and Out-Of-School models
- JAG-SC launched the Multi-Year model in 2005 and has since assisted over 11,000 youth across 25 schools
- OOS model targets youth ages 16-24
- Aligns with WIOA and is a proven strategy for improving educational and employment outcomes with youth with barriers

Components of JAG Model

- JAG Specialist
- Competency-based Curriculum
- Advisory Committee
- Professional Association
- Community Service

JAG Specialist

- Plays a unique and significant role in student and program success
- Implements and oversees the JAG OOS Program
- Will attend the JAG National Training Seminar and JAG OOS Specialist Training

Competency-based Curriculum

- The Specialist-led, competency-based curriculum consists of employability and life skills
- The curriculum is unique to JAG programs and highly successful

Advisory Committee

- Assists the Specialist in recruiting, screening, and selecting participants
- Provides on-going support for participants and the program
- Must include at least three members

Professional Association

- The Specialist establishes a Professional Association Chapter for the program
- The chapter should be highly motivated, career-oriented and participant-led
- Each participant will be a member of the association

Community Service

- Each participant is required to give a minimum of 10 hours of community service
- Community service opportunities should be developed through the Professional Association Chapter

Applicant Eligibility

All public and private entities are eligible to apply!

- Each applicant may only submit one application
- Required partnerships:
 - Relevant workforce, education, and community partners
 - JAG-SC
- Partnership with local WIOA Adult and Youth programs is strongly encouraged
- Partnerships must be demonstrated through letters of support

Participant Eligibility

Out-of-school youth/young adults ages 16-24

- Not enrolled in secondary school
- No high school diploma or high school equivalency
- Multiple barriers to success

Period of Performance



24 month period of performance
Anticipated start date – February 28



**3 month
planning
period**



**Remaining time for service delivery
and 12-month follow-up period**



- JAG Specialist(s) hired and trained
- Classroom location selected and schedule defined
- Partnerships established
- Advisory Committee members selected



- Participants selected and starting program
- Professional Association established
- Case management and data collection underway



Grantees will to use SCWOS and the JAG Electronic National Data System (ENDS) to document and report participant educational and employment outcomes.

Page 3 of the solicitation provides a list of outcomes that will be tracked and reported.



Reporting

- Monthly Financial Status Reports (FSR)
- Programmatic progress reports:
 - Quarterly
 - Final

Applicant Information

- Name and location of organization applying for funding
- POC and contact information for the application and program implementation
- Complete and thorough overview of the organization, highlighting demonstrated experience serving youth or young adults with barriers to success
- DUNS number and summary of performance on other Federally-funded grants

Project Design

Thorough and complete explanation of the how the JAG OOS model will be implemented, specifically addressing:

- Selection and hiring of JAG Specialist(s)
- Establishment of JAG Advisory Committee
- Establishment of JAG Professional Association Chapter
- Participant recruitment and selection
- Implementation of competency-based curriculum
- Availability and offering of supportive services
- Participant 12-month follow-up
- Participant case management
- Program sustainability

Partnerships/Collaboration

- Discuss how partners will be identified and engaged in the implementation and execution of the program
- Outline partner roles and responsibilities
- Discuss opportunities for participant co-enrollment
- Attach letters of support that clearly express partnership



Budget Summary and Narrative

- Use template provided to develop a grant budget
- Required budget line items:
 - JAG Specialist Training - \$10,000
 - JAG Affiliation Fee - \$10,000
- Budget narrative should include a thorough explanation for each budget line item emphasizing how the funds will be used to successfully implement the JAG OOS model

Attachments

- Participant planning worksheet
- Advisory Committee roster
- Partner letters of support
- Budget planning form
- Other attachments as identified by the applicant



Evaluation Criteria



Criteria	Max. Points
1. Project Design	40
2. Proven Experience	25
3. Partner Collaboration	15
4. Expected Outcomes	10
5. Budget and Projected Costs	10
TOTAL	100

Writing a Competitive Proposal

- Read the grant solicitation carefully and follow instructions
- Make note of deadlines, application requirements, and evaluation criterion
- Ask questions if the solicitation is unclear
 - Remember, all questions are due by December 18th!
 - Questions and answers will be posted to our grants page
- Determine whether your organization has the capacity to accomplish what is described in the solicitation
- Brainstorm ideas that align with need(s) the solicitation is intended to fill

Writing a Competitive Proposal

- Be clear and specific
- Provide a detailed description of your proposal and how it will affect the target population
- Think like a reviewer – make your proposal stand out; anticipate and answer questions the reviewers might have
- Demonstrate your expertise and unique ability to implement the grant

Writing a Competitive Proposal

- Before you submit:
 - Check spelling, grammar, punctuation, and etc.
 - Check budget calculations
 - Be sure that all components of the application have been completed
 - Organize attachments and supporting documentation
 - Review evaluation criterion and determine how your proposal measures up
- Do not wait until the last minute! Late submissions and/or incomplete applications will not accepted.

Common Pitfalls

- Project design is unclear or includes activities that are not consistent with the grant
- Partnerships are not in place or letters of support are generic
- Too much of the budget is allocated to administrative costs or budget includes one or more disallowed costs
- One or more parts of the application is missing



Award Timeline/Submission

- December 20, 2017 – Last Day to Submit Questions
- January 10, 2018 – Applications Due
- February 28, 2018 – Grants Awarded

Applications are due **no later than 5:00 p.m. on Wednesday, January 10** and should be submitted through email to Grants Management at WorkforceGrants@dew.sc.gov.

Contact us:



Grants Management

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