

**Governor's State Workforce Development Board  
Priority Populations Committee Meeting  
October 18, 2018 • 10:00 a.m.**

**Members Present:**

Jay Holloway  
Col. Craig J. Currey  
Dr. Michael Mikota  
Howard Metcalf  
Felicia Johnson  
Archie Maddox

**DEW Staff Present:**

Nithya Pramekumar  
Jackie Taylor  
Nina Staggers  
Towanna Hicks  
Oscar Neely  
Destiny Douglas

**Guest:** Nate Klinch, Thomas P. Miller and Associates

**Excused:**

J.T. McLawhorn

**Welcome and Opening Remarks, Approval of Minutes**

Mr. Jay Holloway, Committee Chair, called the meeting to order at 10:00 a.m. A quorum was present. A motion to approve the August 16, 2018 meeting minutes was made by Colonel Currey and seconded by Mr. Howard Metcalf.

**Priority Populations Advisory Council Meeting/Gap Analysis Report**

Mr. Holloway introduced Nate Klinch, Vice President of Thomas P. Miller and Associates, who facilitated the Priority Populations Advisory Council (PPAC) meeting, to provide an overview of the activity that PPAC and local board representatives completed and the preliminary findings/gaps based on the activity and discussion at the meeting. Mr. Klinch reported that two working sessions were conducted: one with members of the Advisory Council on September 25, 2018 and the other with local workforce board representatives on September 27, 2018. Mr. Klinch explained the purpose of these sessions was to identify resources and services available to priority populations, identify key gaps in resources and services, propose potential solutions to these gaps and identify potential roles for crucial stakeholders.

Committee members engaged in discussion with Mr. Klinch and provided feedback and recommendations to the summary provided. As a next step, Mr. Klinch explained that TP Miller and Associates will summarize input gained from the council and develop a final report which will include recommendations on how the state can move forward with addressing the identified gaps.

**Other Business/Adjourn**

No other business was discussed. The meeting adjourned at 11:51 a.m.