

|

Governor's State Workforce Development Board
SC Works Management Committee Meeting Minutes
May 24, 2018

Members:

Warren Snead
Ed Sturcken
Nick Foong
Michelle Kelley
Roger Nutt
Greg Tinnell

DEW Staff:

Elána Frazier
Mary Jo Schmick
Kristin Coulter
Shuana Davis

Tiffany Jaspers
Michelle Paczynski
Nithya Pramekumar
Nina Staggers

Guests:

Ann Skinner, Upper Savannah
Dana Wood, Upstate
Dean Jones, Greenville

Excused Absence:

John Uprichard

Opening Remarks and Approval of Minutes

Mr. Warren Snead, Committee Co-Chair, called the meeting to order at 10:00 a.m. A quorum was present. A motion to approve the January 25, 2018 meeting minutes was made by Mr. Warren Snead, seconded by Mr. Greg Tinnell and unanimously approved by the Committee.

SC Works Frontline Staff Training

Ms. Nithya Pramekumar explained that subject matter experts and project leads will be providing an update on the projects identified in the SC Works Management Committee's Action Plan. Ms. Pramekumar then proceeded to provide an update on the status of the SC Works Frontline Staff Training project. Ms. Pramekumar stated a preferred training provider has been identified by the stakeholders and a proposal has been submitted to the Office of Procurement Services for approval. Upon receipt of approval, the immediate plan is for the training provider to work with the core partners and identified subject matter experts to develop a curriculum for frontline staff training.

Business Engagement

Ms. Tiffany Jaspers provided an update on the Business Engagement meeting conducted on the 18th of May 2018. Ms. Jaspers reported that there were 15 attendees representing all four regions of the state. She explained that the purpose of the meeting was to enhance business services by identifying workforce solutions that truly meet the needs of business and industry and to consequently identify relevant performance measures. The group began listing employer challenges and business solutions with recommended strategies that promote quality solutions. Ms. Jaspers further explained that the next steps are to reconvene the group to discuss the responses and feedback received and to discuss relevant performance measures.

SC Works Certification Standards

Ms. Mary Jo Schmick reported that a workgroup convened May 18, 2018 to discuss and review the existing SC Works Certification Standards that were implemented in PY'16. The goal is to make relevant revisions and implement the standards for all SC Works Comprehensive and Satellite Centers.

Committee Action Plan Progress

Ms. Pramekumar discussed the progress of the Committee Action plan and summarized that based on the project updates provided, the Committee is on target with most if not all the goals identified. Ms. Pramekumar did articulate that the staff training project is going to require an extension of the project timeline.

SC Works Outreach

Ms. Nithya Pramekumar reported that two specific strategies were identified through the Board Strategic Planning sessions to address outreach and how SWDB members can increase awareness of the workforce system.

1. Strategy 4.1 Increase engagement and develop awareness with business and industry, Job Seekers and Workforce Stakeholders.
2. Strategy 2.3 – Support the structure of a high profile governing body to communicate awareness on regulation and policy concerning workforce development.

Ms. Pramekumar explained that the project will be a hybrid of the two strategies. Ms. Pramekumar provided an overview of the outreach plan and requested that the Committee provide feedback on the plan.

Funded Initiatives

Ms. Nithya Pramekumar stated that as the program year comes to an end, staff are working with stakeholders to identify recommendations for Program Year 2018 SWDB funded initiatives. All recommendations will be in alignment with the SWDB strategic plan. Committee members were asked to provide recommendations and suggestions to staff by the first week of June.

Other Business/Adjournment

The meeting was adjourned at 10:27am