

**Governor’s State Workforce Development Board  
February 13, 2025, SC Works Management Committee Meeting Minutes**

**Members Present:**

Mr. Warren Snead\*  
Mr. John Uprichard\*  
Mr. William Floyd  
Mr. Gregory C. Clark  
Ms. Darline Graham  
Mr. Mike King  
Mr. Gregory L. Tinnell

**Members Absent:**

**Welcome and Opening Remarks ..... Mr. Warren Snead, Committee Chair**

Mr. Warren Snead, Committee Chair, called the meeting to order at 11:00 a.m. A quorum was present.

**Approval of November 25, 2025, Meeting Minutes\* ..... Mr. Snead**

Mr. Snead called for a vote to approve the November 25, 2024, meeting minutes. The Committee unanimously approved the minutes.

**Plan of Action for Committee Priorities ..... Mrs. Pamela H. Jones**

Mrs. Pamela Jones reviewed the priorities outlined in the SWDB Strategic Plan and provided updates on the progress of each priority.

SC Works Management Committee	
Priority	Progress
Host SC Works Partners Information Sessions	<ul style="list-style-type: none"><li>- Staff are meeting with Communications to brand the sessions.</li><li>- Parts two and three of the “Embracing Digital Technology in the Workforce” are scheduled for February 18<sup>th</sup> and 25<sup>th</sup>.</li><li>- An additional session is being scheduled around the CCWD’s priority occupations tool.</li><li>- Staff is identifying panelists for a session on mitigating obstacles to employment.</li></ul>
Develop a memo providing guidance for utilizing the Priority Occupations tool.	<ul style="list-style-type: none"><li>- Board staff are working with the Department of Employment and Workforce’s (DEW) policy department to research and begin developing guidance.</li></ul>
Develop Eligible Training Provider List performance measures.	<ul style="list-style-type: none"><li>- Staff will review current performance measures and Department of Labor (DOL) requirements for these performance measures.</li></ul>
Evaluate how employers and job seekers access apprenticeships.	<ul style="list-style-type: none"><li>- Staff has gathered information for utilizing registered apprenticeship as a workforce strategy.</li></ul>

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Priority	Progress
Fund the expansion of the Palmetto Business Barometer Survey.	<ul style="list-style-type: none"><li>- Staff will continue communicating internally to understand the details and funding required to expand the SC Chamber of Commerce’s Palmetto Business Barometer.</li></ul>
Develop guidance on the delivery of local business services.	<ul style="list-style-type: none"><li>- Staff will meet with the DEW’s Employment Services division to develop the scope of the guidance in Q4.</li><li>- Guidance distribution will occur in PY’25.</li></ul>

**Apprenticeship Carolina .....Ms. Amanda Richardson**

In alignment with the SC Works Management Committee’s priority to “evaluate how employers and job seekers access apprenticeships,” Registered Apprenticeships are U.S. Department of Labor-certified programs where apprentices obtain job-related education, on-the-job mentoring, scalable wage progression estimates, and compensation for their role within an employer.

Ms. Amanda Richardson, Vice President for Apprenticeship Carolina, provided an overview of Apprenticeship Carolina, a division of the SC Technical College System, previewing the Apprenticeship Explorer app. Apprenticeship Carolina works to develop youth and adult registered apprenticeship programs and certified pre-apprenticeship programs across the state, assisting employers in creating, maintaining, and maximizing the use of apprenticeship programs in South Carolina.

Apprenticeship Carolina provides skills training in 3,085 occupations with over 940 active registered apprenticeships. These programs offer employers the ability to improve their organizational efficiency through a highly skilled workforce, state tax credits, increased productivity, and succession planning. Grants are also provided to assist with training and support services cost.

The SC Works Management Committee will continue to partner with Apprenticeship Carolina to increase the number of occupations and active registered apprenticeships in SC.

**Other Business/Adjourn .....Mr. Snead**

Mr. Snead reminded everyone that the next full board meeting is scheduled for March 20, 2025, at 11:00 a.m. Annual Ethics Training will be facilitated on April 15, 2025.

Part two of the SC Works Information Series, titled “Embracing Digital Technology in the Workforce,” is set for Tuesday, February 11, 2025. In this session, the Office of Regulatory Staff’s Digital Opportunity Department will share updates on South Carolina’s Digital Equity plan, including broadband expansion grants and opportunities.

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Part three of this series will be held on February 25, 2025, featuring speakers from the Department of Employment and Workforce's Labor Market Information Department, SC Quantum, and the Savannah River National Laboratory.

Mr. Snead adjourned the meeting at 11:53 a.m.

APPROVED