



**Governor's State Workforce Development Board
July 23, 2026, Board Development Committee Meeting Minutes**

Members Present:

Mr. Patrick "Pat" Michaels
Mr. Thomas Freeland
Mr. Charles Brave, Jr.
Ms. Hope Broadway
Ms. Robyn Knox

Members Absent:

Mr. Chris Hall

Welcome and Opening Remarks Mr. Pat Michaels, Committee Chair

Mr. Pat Michaels, Board Development Committee Chair, called the meeting to order at 11:00 a.m. A quorum was present.

Mr. Michaels welcomed new committee member Ms. Hope Broadway.

Approval of April 23, 2026, Meeting Minutes* Mr. Pat Michaels

Motion was made by Mr. Charles Brave, Jr., to approve the April 23, 2026, meeting minutes. Ms. Robyn Knox seconded the motion. The Committee unanimously approved the meeting minutes.

PY'26 Priority Updates Ms. Pamela Jones

Ms. Pamela Jones presented the Committee's PY'26 priorities, noting that the objectives and strategies in the 2024-2027 SWDB Strategic Plan were modified to align with the five pillars outlined 2026 Workforce Innovation and Opportunity Act (WIOA) State Plan Modification in accordance with the America's Talent Strategy: Building the Workforce for the Golden Age.

- Pillar III: Integrated Systems: Replacing a fragmented web of duplicative programs with a streamlined, coordinated system that delivers unified workforce services.
 - *SWDB Onboarding & Staff Training (Survey)*
 - Update the SWDB New Member Onboarding training using feedback from current and newly appointed SWDB members. SC Works Staff and partners will also use the updated training.
 - *Encourage SWDB members to engage with their Local Workforce Development Board (LWDB)*
 - Implementation of quarterly notices to SWDB members about LWDB meetings and activities in their Local Workforce Development Area.
 - *Explore SC Works Partner Conference*
 - Review the ongoing implementation strategy.



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Strategic Plan Discussion Mr. Pat Michaels

Mr. Michaels facilitated a discussion on the SWDB New Member Onboarding update project which supports the implementation of the Committee's priority, "SWDB Onboarding & Staff Training (Survey)." Committee members discussed survey questions to assess SWDB members perception of the current process and what they would like to see going forward.

Staff will update the survey based on Committee feedback and present the responses to the 2026 SWDB Satisfaction Survey during the Committee's Q2 meeting.

Additionally, the committee discussed what the criteria are of an engaged board member.

Other Business/Adjourn Mr. Pat Michaels

Mr. Michaels encouraged members to attend the 2026 SC Workforce and Manufacturing Summit on September 1 & 2, 2026, at the Columbia Metropolitan Convention Center. Members were asked to reply to the communication from Staff or email swdb@dew.sc.gov to register, noting any dietary restrictions and whether accommodations are needed.

Mr. Thomas Freeland, Chair of SWDB, emphasized the significance of attending the Governor's Workforce Champions Award Ceremony and Summit in September.

Mr. Michaels reminded members that the next full board meeting is scheduled for Thursday, December 17, 2026, at 10:00 a.m. in the Harper Auditorium, encouraging in-person attendance.

Meeting adjourned at 12:01 p.m.