

**Governor's State Workforce Development Board
February 27, 2025, Executive Committee Meeting Minutes**

MEMBERS PRESENT:

Mr. Thomas Freeland*
Mr. Warren Snead*
Mr. William Floyd
Mr. Charles Brave, Jr.
Mr. Pat Michaels
Dr. Windsor Sherrill
Mr. John Uprichard

MEMBERS ABSENT:

Welcome and Opening Remarks Mr. Thomas Freeland, SWDB Chair

Mr. Thomas Freeland, State Workforce Development Board (SWDB) Chair, called the meeting to order at 11:00 a.m. A quorum was present.

Approval of Meeting Minutes for December 5, 2024* Mr. Freeland

Mr. Charles Brave, Jr. motioned to approve the December 5, 2024, meeting minutes. Mr. Warren Snead seconded the motion. The Committee unanimously approved the meeting minutes.

Case Management/Labor Exchange Project Ms. Nina Staggers

In 2023, the SWDB funded a feasibility study to evaluate options for an integrated case management system across WIOA Core Program partners. The study was completed in November 2023 and resulted in a phased plan to modernize the state's case management and labor exchange system, with an emphasis on interoperability across agencies and programs. This initiative is currently in project milestone three, "State Procurement Issues/Posts the Request for Proposal (RFP)." Ms. Nina Staggers, Assistant Executive Director, provided an update on the timeline for issuance of the RFP, the formation and objectives of the Data Governance Council, and creation of an Organizational Change Management plan.

Committee Updates Committee Chairs

During the 2nd quarter all standing committees:

- Received an update from Mrs. Pamela Jones regarding the priorities of the 2024-2027 SWDB Strategic Plan.

Board Development Committee (BDC) – Mr. Pat Michaels

During the 2nd quarter Workforce Innovation Committee meeting:

- Mr. Michaels facilitated the BDC discussion on implementation of the SC Works Conference and SWDB/LWDB joint training, meetings, and information sessions.

Workforce Innovation Committee (WIC) – Dr. Windsor Sherrill

During the 2nd quarter Workforce Innovation Committee meeting:

- Ms. Lisa Long and Ms. Kathy Stanton, Employment Services Area Directors, provided an update regarding Connection Points and their role in the SC Works system to expand access to SC Works services. The WIC is promoting Connection Points to support the WIOA State Plan strategy to increase access to education and training necessary for individuals to

*Denotes voting item

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use broadband to advance their personal goals and increase South Carolina's technology workforce competitiveness.

SC Works Management Committee (SCWMC) – Mr. Warren Snead

During the 2nd quarter SC Works Management Committee meeting:

- Ms. Amanda Richardson, Vice President of Apprenticeship Carolina, provided an overview of how Apprenticeship Carolina works to develop youth and adult registered apprenticeship programs and certified pre-apprenticeship programs across the state. The SWDB's collaboration with Apprenticeship Carolina helps achieve the Committee's priority to evaluate how employers and jobseekers access apprenticeships.

Other Business/Adjourn.....Mr. Freeland

Mr. Freeland reminded members that the next full board meeting is scheduled for Thursday, March 20, 2025, at 11 a.m. in the C. Lem Harper Building. Annual Ethics Training is scheduled for Tuesday, April 15, 2025. Staff will send out meeting information closer to the day of the event.

The meeting was adjourned at 11:26 a.m.