

**National Dislocated Worker Grant
Worksite Selection Checklist**

When selecting DWG worksites, consideration should be given to the following criteria*:	Yes/No
The disaster-relief employment is in the geographic disaster area covered by the qualifying disaster declaration.	<input type="checkbox"/>
The employment location is public property as discussed in State Instruction 24-12.	<input type="checkbox"/>
The worksite is in an area severely damaged by the disaster or economically disadvantaged.	<input type="checkbox"/>
The worksite employer is current on all Federal and state tax obligations.	<input type="checkbox"/>
The worksite employer has current, applicable, and adequate insurance coverage, including Workers Compensation.	<input type="checkbox"/>
The worksite is current and in compliance with Health and Safety Standards.	<input type="checkbox"/>
<p>The worksite employer demonstrates an understanding of the DWG program, allowable activities, limitations, and its responsibilities as a worksite employer and agrees to comply with requirements of the program.</p> <p>Responsibilities include (but are not limited to):</p> <ul style="list-style-type: none"> • Payment of wages and fringe benefits: the worksite employer must pay disaster-relief participants the higher of the Federal, state, or local minimum wage, or the comparable rates of pay for other individuals employed in similar occupations by the same employer. • Health and safety training: the worksite employer must provide appropriate safety training to disaster-relief participants and ensure safe working conditions, which includes the provision of Personal Protective Equipment (PPE). • Monitoring: worksite employers must submit regular activity reports and participate in onsite and virtual monitoring reviews conducted by the Subrecipient, DEW, and DOL. • Recordkeeping: worksite employers must maintain all records, including timesheets or timecards, absences, disciplinary records, dates and types of training provided, etc., related to disaster-relief employment. • Other duties: the worksite employer may be expected to accept additional responsibilities depending on local policies or future state and/or Federal guidance. 	<input type="checkbox"/>

Comments: Click or tap here to enter text.

*The list of criteria is not intended to be exhaustive. Additional criteria may be added at the discretion of the LWDA or based on future state and/or Federal guidance.

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