

How to Review a UI Claimant's Return to Work Status

1. Log into the MyBenefits portal. The claimant homepage will open. Click the "Claims" link at the top of the screen.

The screenshot shows the MyBenefits portal dashboard. At the top left is the logo for the South Carolina Department of Employment and Workforce. The date is Thursday, July 27, 2023. The user is logged in as 'Welcome Claimant ID:'. The navigation menu includes 'Dashboard', 'Claims' (highlighted with a red box), 'Confirmation History', 'Appeals', 'Documents', and 'My Profile'. Below the navigation is a 'WELCOME' section. On the left, there is an 'Actions Required' sidebar with links to 'Go To My Home Page' and 'Go To Employment Service'. The main content area is titled 'Important Messages' and contains three sections: 'WEEKLY CERTIFICATION', 'WORK SEARCH', and 'REPORT EARNINGS'.

2. On the Claims screen, click "View" underneath the "View Initial Claim Summary" header.

The screenshot shows the 'CLAIMS' page. The navigation menu is the same as in the previous screenshot, with 'Claims' highlighted. Below the navigation is a 'CLAIMS' section. The first part is a 'Current Claim' table with the following data:

CLAIM ID	PROGRAM	EFFECTIVE DATE	END DATE	MAXIMUM BENEFIT	WEEKLY BENEFIT	REMAINING BALANCE	PAYMENTS	MONETARY DETERMINATION	NON-MONETARY DETERMINATION	VIEW INITIAL CLAIM SUMMARY
[REDACTED]	UI	01/01/2023	12/30/2023	\$3,260.00	\$163	\$0.00	View	View	View	View

The 'View' link in the 'VIEW INITIAL CLAIM SUMMARY' column is highlighted with a red box. Below the table is a 'Claims History' section with the text 'Nothing found to display'.

3. When the Claim Summary document opens, scroll down to the Separation section to the return to work question. Review the question response and the return to work date. If the claimant answered the question as "No," then the return date will be blank.

Use this screen for UI documentation of "unlikely to return."

Separation - Regular	
Employer Name	FLASH MARKET LLC, DBAFLASH MARKET LLC
Reason Employment ended:	Business Closure
If Quit or Discharge select the reason why?	
Do you think you will be returning to work for this employer	No
If yes, what date do you think you will return to work (best guess):	
State where work was performed:	South Carolina
City where work was performed:	spartanburg
Primary Occupation with this employer:	Cashiers
Are you an owner, corporate officer, or stakeholder of this employer?	No
What were your total earnings with this employer from	12000.0